EAST WILLIAMSTON COMMUNITY COUNCIL

Clerk: Mrs Jane Clark-Davies, ‘Cobwebs’ 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF

Tel: 01437 621850 or 07980 303996 E-mail: clerk@eastwilliamstoncommunitycouncil.gov.uk

25th September 2025

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held at the East Williamston Community Hall on Thursday 2nd October 2025 at 7.00pm. If you wish to join the meeting remotely, please contact me**.**

Yours faithfully

Jane Clark-Davies

**Jane Clark-Davies**

**A G E N D A**

1. To receive apologies for absence.
2. To receive Members’ Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the minutes of the Council meeting held on 4th September 2025.
4. Matters arising from the Minutes of the meeting of 4th September 2025
5. Public participation in meeting (limited to 15 mins).
6. Planning Applications: **a) 25/0520/PA: Alterations and extension to ground and first floor domestic dwelling – retrospective for single storey timber framed room at North Vatson Farm, Devonshire Drive, Saundersfoot, SA69 9EE**
7. Financial matters –
8. Bank balances as of 30th September 2025
9. Update on accounts to 30th September 2025

8. Accounts for Payment: –

a) Mrs J Clark-Davies – October salary 309.20

b) PAYE for October £77.20

c) Google monthly subscription £1.59

d) J Clark-Davies – reimb for printer ink/paper etc £12.49

e) Alan Davies – work at JP annual trimming/scrub clearance £1,470.00

f) JN Williams – grass cutting for September. £1,352.40

g) PPS Pembs – play area inspections for September £105.00

h) Barrie Jones Electrical – repairs to solar speed sign £650.00

i) Tayna – 2 x 2 batteries for speed signs £203.25

j) Electrosmart – fuses for battery speed sign £3.95

k) RBL Purchase of Poppy Wreath & Donation £40.00

 9. To confirm acceptance of revised quote from Kompan for Pentlepoir play items.

 10. To consider report of electrician on repairs to solar speed sign.

 11. To consider submission of Draft annual Remuneration Report 2026-27.

 12. To discuss the location of a VAS on Valley Road following site visit.

 13. Update on play areas, September reports plus Park closures.

 14. To discuss purchase of storage container for Hainey Moor.

 15. To consider updated version of Financial Regulations.

 16. Correspondence received:

 a) PCC – Notice Under S154 of the Highways Act 1980 Ash Die Back Disease.

 b) OVW E-bulletin

 c) Mountain Farm – sale of Christmas trees.

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 d) OPCC – Newsletter.

 e) OVW – Training Dates for Sept – Dec 2025

 f) PCC Pembs Spotlight Awards 2025.

 g) DPP Open Door Events at Police Headquarters.

 h) OVW Papers for next Pembs Area Committee meeting.

 17. To receive report of County Councillor Jacob Williams.

 18. To receive items of business submitted by Councillors.

 19. Date of next meeting.